



Every year, Virtual Ventures depends on more than 40 volunteers to help our camp run effectively. As a volunteer, you will be responsible for helping instructors teach our advanced workshops to campers who are younger than yourself.

Volunteering at Virtual Ventures is an awesome and a rewarding experience. VV volunteers learn great skills and have the chance to teach these skills to others. In addition, as a volunteer you will be able to participate in Virtual Ventures social events.

Volunteer Hiring

Volunteer Hiring will formally begin in May 2012. To apply now, download and complete the application form below and send in/drop off with your resume and cover letter.

Volunteer Position Description

Purpose: The volunteer positions are with Virtual Ventures science and technology summer camp. Virtual Ventures camps are designed to foster interest and enjoyment in technology for youth who have completed grades 1 to 10.

Job Title: Virtual Ventures Volunteer

Location: Carleton University (1125 Colonel By Drive)

Key Responsibilities:

1. Assist instructors in delivering curriculum
2. Assist individual campers with computer, science and technology projects
3. Maintain enthusiasm, listen, and participate in discussions and activities with campers, instructors and directors.

Reports to: Volunteer Coordinators, Directors and Instructors

Length of Appointment: One week commitment, subsequent weeks conditional on performance.

Time Commitment: Volunteers will attend for one week intervals from 8:45 am to 4:45 pm.

Qualifications: Previous experience working with children and youth, references from teachers and administration at educational institution, eagerness to learn and assist in learning.

Age Requirement: Minimum 14 years of age.

Support Provided: Training workshop with instructors and informal evaluations with instructor mentor and volunteer coordinator. As well, the volunteer coordinator and directors will be available to meet with individual volunteers.

Perks: Volunteer socials (dependent on parent permissions), letters of reference and logs of volunteer hours for high school graduation. Potential summer employment in future years (all of our High School Instructors must have been volunteers in previous years).

Supported by:



web: <http://www.virtualventures.ca>
e-mail: director@vv.carleton.ca
phone: 613.520.2600 x5007
fax: 613.520.7481



VIRTUAL VENTURES

Summer Camps and Programs

*"Setting the trend in youth
technology education"*

To Apply:

- Complete application form below
- Update and attach resume

Please send completed application package to:

Virtual Ventures
Attention: Volunteer Coordinator
c/o Faculty of Engineering
Carleton University
1125 Colonel By Drive
Ottawa, ON K1S 5B6

Or

volunteer@vv.carleton.ca

Please Note: Virtual Ventures has a very thorough volunteer recruitment process. All volunteers will be required to attend a training session prior to the start of their volunteer commitment, that will occur in May and is a mandatory aspect of the recruitment process. As well, volunteers are required to present the forms necessary for their hours to be counted towards graduation during their volunteer term, and no later than August 27, 2012 for any hours for the summer of 2012.

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Please list as references a school science, math, or technology teacher:

GET YOUR REFERENCES TO READ THIS:

In seeking a volunteer position at Virtual Ventures the above applicant is required to have this form filled out and returned to the Volunteer Coordinator. We seek individuals **who show enthusiasm for science and/or technology** and who have the potential to add to the camp environment as a **responsible role model for children**; we would appreciate your signature to attest to the abilities of the applicant. We appreciate your participation, and welcome your comments or questions via our contact information at the bottom of this form.

1. Name	Position	Signature
Comments:		

Please Read Carefully Before Signing this Application

I hereby consent to permit Virtual Ventures to contact anyone it deems appropriate to investigate or verify any information provided by me to discuss my suitability for a volunteer position, including my background, volunteer experience, education or related matters. I expressly give my consent to any discussions regarding the foregoing and I voluntarily and knowingly waive all rights to bring an action for defamation, invasion of privacy, or similar cause of action, against anyone providing such information.

I certify that the answers given to me to all the questions on this application and any attachments are, to the best of my knowledge and belief, true and correct and that I have not knowingly withheld any pertinent facts or circumstances. I understand that any omission or misrepresentation of fact in this application may result in refusal of or separation from volunteer service upon discovery thereof. I also agree to follow Virtual Ventures behaviour policy, and understand that any actions made by myself against this policy will result to the termination of my volunteer position.

Applicant's Signature _____ **Date** _____

Parent/Guardian Signature _____ **Date** _____
(if under the age of 18)

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